**Application form for visa invitation letter**

Please fill in all parts, save and send the form **TOGETHER WITH** your conference registration confirmation to **ypi-travel-requests@york.ac.uk****.**

Your **NAME and DATE OF BIRTH** should be written as it is shown in your passport.

**\*Chinese applicants**, please provide your name both in **alphabetical letters and Chinese characters**, Thank you

|  |  |
| --- | --- |
| **Part A Personal Data** | Application Date (dd/mm/yyyy) |
| 1. Title
 | 1. Name (**FAMILY**, First, Middle)\*
 | 1. Date of Birth (dd/mm/yyyy)
 | 4.Age |
| 1. Nationality
 | 1. Passport no.
 | 1. Gender Male/ Female
 |
| 1. Field of Expertise
 | 1. City name where you will apply for your visa
 |
| **Part B Employment** |
| 1. Name of organisation
 |
| 1. Address (Street, City, Country)
 |
| 1. Telephone
 | 1. Facsimile
 | 1. Email Address
 |
| 1. Title or Position/Duties
 |
| **Part C Schedule during your stay (Please inform us, even if it is tentative. If you are planning to visit places other than our institute, fill in Contact Address; otherwise leave this field blank.)** |
| **Date** | **Activity Plan** | **Contact Address** | **Accommodation** |
|  |  |  |  |
|  |  |  |  |
| **Part D Hotel Reservation** |
| **Please indicate which hotel you have booked for the duration of your stay and provide proof of confirmation.**□□□□ **No – I have made a reservation at another hotel myself.****Please let us know the hotel name and provide proof of confirmation.** |
| **Period of Stay** (dd/mm/yy – dd/mm/yy)  | **No. of Nights:** |